

Fire Weather Preparedness

Checklist #9

Location:

Date:

Respondent:

Reviewed by:

Key Code: E = Exceeds Standard M = Meets Standard NI = Needs Improvement NR = Not Reviewed		
Code	Description	Remarks
PROGRAM MANAGEMENT		
	1. Rapport is established between the Fire Weather Forecast Office and the unit.	
	2. Fire Weather Forecast Office knows the location and conditions of the fire weather stations.	
	3. Person is identified for contacting the Fire Weather Forecast Office when special forecasts are needed.	
	4. Spot Weather Forecasts: a) Situations needing spot weather forecasts are clearly delineated. b) Procedures for requested spot weather forecasts are outlined in the standard operating plan.	
	5. Project complexities/guidelines are established to determine the need for portable RAWS units and/or incident meteorologists.	
	6. Forecasted fire danger rating indices are provided, including BI, ERC, etc.	
	7. The Fire Weather Operating Plan (National Weather Service (NWS) is available, current, meets user needs, and is understood by fire managers.	
	8. The FMO monitors the products and services provided by the NWS and conveys deficiencies to the meteorologist-in-charge at the Weather Forecast Office.	
SEASON SEVERITY		
	9. Fire Danger Pocket Cards are current and available to firefighters.	
	10. The index used on the Fire Danger Pocket Card is appropriate for the unit.	

Fire Weather Preparedness (continued)**Checklist #9**

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	11. The FMO uses the indices to brief and assign staff.	
	12. The FMO uses the produced indices to increase or decrease preparedness levels.	
	13. Fire weather forecasts and fire danger rating indices are disseminated to the field staff in a timely fashion.	
STATION		
	14. The fire weather station is maintained to national standards and maintenance records are filed.	
	15. A person has been assigned as a "watchdog" for type maintenance reports.	
	16. The weather station catalog is maintained.	
	17. Seasonal inputs are maintained including vegetative state, fuel moisture values, daily state of the weather observations, and updated breakpoints.	
OBSERVATIONS		
	18. A person is assigned to data quality assurance responsibilities for the station and is trained in NFDRS.	
	19. The person entering or reviewing the data entered as observation is knowledgeable to the sensitivity of the various inputs on the NFDRS outputs.	
	20. The responsibility for each function of the fire weather observation process is identified in a written plan for the unit.	
	21. Weather data is being archived daily in WIMS.	